

Ansøgning SUSP Holland

Din ansøgning er vigtig!

Din ansøgning bliver brugt til at finde den bedst mulige placering til dig. Alt hvad du skriver, vil blive sendt ud til potentielle værter, derfor er det vigtigt at du er ærlig hele vejen igennem ansøgningen. Du skal hele tiden have fokus på, at din ansøgning skal give det bedste indtryk overfor en mulig vært.

Derfor - **gør dig umage!**

Hvad er en god ansøgning?

1. Ansøgningen skal være sandfærdig. Lad vær med at overdriv eller underdriv dine færdigheder og erfaringer.
2. Din selvbiografi (personal description) skal fylde ca. en A4-side. Fortæl om dig selv, din baggrund, og hvad du gerne vil opnå ved at tage et udlandsophold.
3. Billedet kommer forrest på din ansøgning. Brug derfor et ordentligt billede, hvor du ser professionel ud og smiler.
4. Lav gerne en video, hvor du fortæller om dig selv, din baggrund og hvorfor du gerne vil til udlandet. Den kan uploades på YouTube privat, så det kun er personer med et link til den, der kan se den.

Har du nogle spørgsmål til udfyldelse er du altid velkommen til at kontakte os!

For at sikre at din ansøgning er komplet, kan du bruge denne tjekliste:

- ☐ Udfyldt Travel to Farm tilmeldingsblanket
- ☐ Underskrevet samtykke
- ☐ Udfyldt SUSP Holland ansøgningsskema
- ☐ Farvebillede
- ☐ Kopi af pas
- ☐ Kopi af kørekort
- ☐ 2 anbefalinger
- ☐ Uddannelsesbevis
- ☐ Selvbiografi (personal description) på engelsk
- ☐ CV på engelsk
- ☐ Straffeattest
- ☐ Link til YouTube video

Travel to Farm tilmeldingsblanket

1.Valg af land:			
2.Personlige oplysninger			
Fulde navn:		Adresse og postnummer:	
Telefonnummer:		E-mail:	
Køn (mand/kvinde)		Status (single/kæreste/gift)	
Studerende ☐ Navn på skole _____			
Hvilket skoleforløb er du på?			
Er opholdet en del af praktikperioden på din uddannelse? Ja Nej			
Faglært ☐ Stilling _____ Andet _____			
Hvilken skole har du taget din uddannelse på?			
Kontaktoplysninger på pårørende ved nødstilfælde (navn, adresse, telefonnummer.)			
3. Rejsedatoer			
Hvor lang tid vil du gerne være afsted (antal måneder)?		Start på ophold (dato):	
4. Placeringsønsker Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
LANDMAND Planteavl Søer Malkekvæg Heste ☐ Slagtesvin Får ☐ Kødkvæg ☐ Andet _____	GARTNER Drivhus/væksthus ☐ Anlægsgartner ☐ Havecenter/ planteskole ☐ Blomster/ løgproduktion ☐ Grøntsager Andet _____	HÅNDVÆRKER Smed Tømrer Jord/beton Andet _____ AUPAIR Kun i hus 50/50 hus/udendørs Andet _____	HOSPITALITY/TURISME Hotel på landet Feriegård/bondegårdsferie Restaurant/cafeteria Familiendrevet hotel Kombineret landbrug og turisme Andet _____
Hvis du selv har fundet en placering i udlandet, skriv venligst navn, adresse, telefon og mail på din kommende vært:			
T-shirt størrelse: S ☐ M ☐ L ☐ XL ☐ XXL ☐ Er du medlem af LandboUngdom? _____			
5. Erklæring			
Jeg erklærer hermed at jeg er indforstået med følgende:			
- Jeg skal købe en rejseforsikring til min rejse (arrangeret af Travel to Farm eller af den ansvarlige partner i praktiklandet). - Jeg vil informere Travel to Farm og værtsfamilien, hvis der sker nogle ændringer i mine rejseplaner, eller programlængde. - Jeg vil ikke skifte værtfamilie uden at konsultere partnerorganisationen eller Travel to Farm. Gør jeg dette vil jeg blive ekskluderet fra programmet og vil ikke få penge tilbage. - Jeg vil være en god ambassadør for Danmark og følge de instrukser som Travel to Farm har givet mig. - Jeg vil betale alle fakturaer sendt fra Travel to Farm (servicegebyr, flybillet, forsikring o. lign.) - Annulleringsreglerne jf. www.t2f.dk			

Dato _____

Underskrift _____

SAMTYKKE



Samtykke mellem Travel to Farm og _____

navn

Jeg giver hermed samtykke til at:

- 1) Travel to Farm kontakter mine referencer jf. de medsendte udtalelser
- 2) Travel to Farm kontakter min studievejleder, hvis jeg er under uddannelse
- 3) Travel to Farm må behandle mine helbredsoplysninger i forbindelse med de lande hvor det kræves samt i forbindelse med visumansøgninger
- 4) Travel to Farm videresender min ansøgning til den partner i det land jeg gerne vil til (3. part)

(sæt kryds)

Norge	
Holland	
Irland	
Tyskland	
Frankrig	
Schweiz	
Island	
Australien	
Canada	
New Zealand	
USA	
Japan	

**Vi skal gøre opmærksom på at lande uden for EU anses som værende 'ikke data sikre' i forhold til EU standarder.*

- 5) Travel to Farm opbevarer min ansøgning, samtykke og bekræftelser i op til 5 år fra vi har modtaget din ansøgning jf. retslig forpligtelse om opbevaring af oplysninger.
- 6) Travel to Farm opbevarer ubegrænset mine personlige oplysninger (navn, adresse, email, telefonnummer, uddannelse, land du er rejst til, periode du har været af sted samt evt. skole du kommer fra) i deres database.
 - a. Det gør de så de kan tilbyde rabat ved bestilling af ny rejse, udstede certifikater og med mit samtykke invitere mig til årlige arrangementer.
 - b. Og til interne statistisk formål
- 7) Travel to Farm udleverer mit navn og kontaktinfo til andre rejsende i samme periode
- 8) Travel to Farm videregiver mine personlige oplysninger (navn, adresse, CPR-nummer, rejsedestination, uddannelse og kontonummer) samt uddannelsesbevis og flybilletter til fonde, hvis der søges legater.

Fulde navn

Dato

Et samtykke er ikke for evigt. Ønsker du trække dit samtykke tilbage, så du sende os en mail på t2f@t2f.dk

OBS: Tilbagekalder du dit samtykke kan det have den konsekvens, at du ikke kan komme afsted og at betalte beløb ikke tilbagebetales.

Application form

Read this before you apply

1. Read the SUSP trainee information booklet thoroughly.
2. Fill in this form in English. It should give a good impression of who you are, what you like to do and learn. A possible host will decide on the basis of this form if he is interested in offering you a placement. This form should represent you, so you need to fill this in, not somebody else. Fill it in completely and honestly. Incorrect information is reason for rejection of your application or termination from the program. Make sure you write or type clearly.
3. Add all additional required documents (see checklist at the end of the application form)
4. Return the form to the SUSP partner in your country at 4-5 months in advance the desired start date if you are from a non EU country and staying for more than 3 months, at least 4 months in advance if you are from a non EU country and like to stay for 3 months and at least 3 months in advance if you are from an EU country.

By sending in your application, directly or via a partner, you agree to the following:

I agree that I*

1. Will work on the host's company to which I am assigned and not at any other company.
2. Will observe the rules and safety regulations of the host during the training period.
3. Will not engage in any immoral or illegal practice (f.e. driving under influence, use of drugs, driving without a car insurance or a license, criminal activity etc.) all of which are reasons for immediate expulsion from the program.
4. Know that if I am unfit or unable to function properly for the training I will be expelled from the program.
5. Will notify Stichting Uitwisseling of any serious complaints regarding working or living conditions, if I am unable to settle the complaints in private consultation with the host.
6. Will not operate any motorized vehicle without the consent of the host.
7. Will return to my own country on completion of the training program and not overstay.
8. Will not travel to other countries during the training period without having the appropriate visa.
9. Have filled out the application form correctly and honestly by myself.
10. Will provide the necessary papers now and during the training.
11. Will attend any obliged meetings.
12. Will pay the intermediate fee for the Exchange Program.
13. Am aware that in case I cancel, a cancellation fee plus costs that have already been made will be charged directly to me.
14. Am aware that if I provide false or incomplete information, SUSP will terminate my application and will charge the costs that have already been made.
15. Know that the Dutch government can cancel or deny my visa and/or work permit application.
16. Will not pass the contact details of my host to anybody else. By doing so, I know I will violate the privacy law. I will refer others to SUSP if they are interested in doing a training in this company.
17. Have understood the regulations and all of the above.

* If we find out that the reality is different than what you signed for in this paper, sanctions will apply.

Program participation; preferred placement and period		
1st choice:	2 nd choice:	3 rd choice:
Length of your training:	When can you start:	When do you need to return:
Country Partner information		
Name organisation:	Name contact person:	
Personal details		
Family name (as in your passport):	First name(s) (as in your passport):	
Address:	Postal code:	
City:	Province/State:	
Country:	Phone number(s) incl. country code:	
Email address:	Skype address:	
Country of birth:	Place of birth:	
Date of birth (dd/mm/yyyy):	Nationality:	
Passport / ID card number:	Date of expiry (dd/mm/yyyy):	
Religion:	Sex: ☐ Male ☐ Female ☐ X	
Marital status: ☐ Married ☐ Single ☐ Relationship	Children: ☐ No ☐ Yes	
Can you swim? ☐ No ☐ Yes	Can you cycle? ☐ No ☐ Yes	
Health		
Height:	Weight:	

Do you smoke? ☐ No ☐ Yes	Do you drink alcohol? ☐ No ☐ Yes
Do you have health problems (sight or hearing impairment, allergies, asthma, medication etc) that may limit your activity and safe execution of those tasks that might be assigned to you? ☐ No ☐ Yes, please explain below	Do you have any dietary needs (f.e. allergies)? ☐ No ☐ Yes, please explain below
Is there anything that may limit your activity and safe execution of those tasks that might be assigned to you? ☐ No ☐ Yes, please explain below	Have you ever been involved in a farming accident? ☐ No ☐ Yes, please explain below
Have you ever been treated for or suffered from any psychological problems? ☐ No ☐ Yes, please explain below	Do you have a history of alcohol- or drugs abuse? ☐ No ☐ Yes, please explain below
If you answered yes to any of the questions above, please describe how this will impact your ability to work on a training site or complete the program:	
Languages (Please be honest!)	
Speaking English Understanding English Reading English	☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent
Speaking German Understanding German Reading German	☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent
Speaking Dutch Understanding Dutch Reading Dutch	☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent ☐ Poor ☐ Moderate ☐ Good ☐ Excellent
What other languages do you speak fluently?	Are you taking English lessons? Hrs per week? Since when?
Driver's license	
Do you have a driver's license for an automobile? ☐ No ☐ Yes	Do you have another driver's license (f.e. a truck or tractor)? ☐ No ☐ Yes, please explain:

Current / Most recent educational information (full-time)		
Name of institution:	Field of study:	Type of degree:
Full address (incl. website)	Have you graduated? ☐ No ☐ Yes	If yes, what was your graduation date (dd/mm/yyyy)?
If you are a student, when will you graduate (d/m/y)	If you are a student, when did you start your studies?	If you are a student, how long will your study last?
If you are a student, what is the name of the supervisor from institution:	If you are a student, do you need to do research on a specific topic?	If you are not a student, what is your present occupation?
Previous Post-Secondary Educational Experience		
Name of institution:	Field of study:	Type of degree:
Have you graduated? ☐ No ☐ Yes	If yes, what was your graduation date (d/m/y)?	Of no, from when till when did you study here?
Name of institution:	Field of study:	Type of degree:
Have you graduated? ☐ No ☐ Yes	If yes, what was your graduation date (dd/mm/yyyy)?	If no, from when till when did you study here?

Motivation and personal goals	
Describe why you would like to do a training in the Netherlands?	
Why are you interested in the chosen sectors?	
What do you hope to learn during the training?	
What do you hope to gain from the SUSP program?	
Various	
Do you have friends or relatives living in the Netherlands or surrounding countries? ☐ No ☐ Yes, please explain	Did you place a short film about yourself on youtube? ☐ No ☐ Yes, youtube link:
Did you visit other countries before? ☐ No ☐ Yes, country, duration and purpose:	What is your nearest Dutch embassy / consulate that issues visas? check https://www.netherlandsandyou.nl/contact

Autobiography

Checklist: What to send in?	
All participants	• The application form. • A scan from a passport size photograph. • 2 reference letters in English or German. 1 from a previous employer and 1 from a language teacher. These letters should evaluate your performance and attitude and include the name, address, phone number, email address of referee. If you do not have one from a previous employer, ask a professor, a teacher, etc. to write the reference. • A color photocopy of the passport or ID card. If you have pages with visa stamps, we need a copy of all these pages • If possible, pictures of you in a greenhouse, on a dairy farm, riding a horse, making cheese, driving the tractor etc.
Non EU-student Voluntary training	• Proof of registration at the educational institution. The letter should be written in English or Dutch and say that you are a fulltime during the full duration of the training, what you are studying and in which year you are.
Non EU-student Obliged training	• An original, official, recent letter from the educational institution in English or Dutch saying that the training is an obliged part of the studies. The letter should be written on official paper with the letterhead of the educational institution, a signature, a stamp and the date of writing. The educational institution can use her own words. The text in the letter should include the following: ○ [Name trainee} is a student at the educational institution mentioned in the letterhead. ○ How many years the study of the student will last in total. ○ When the student started and when the student is expected to graduate. ○ Level of the education. ○ Specialty of the student (e.g. student of the agricultural department, specialty dairy). ○ Level of the student (e.g. 4th year at university) at the moment of writing the school letter. ○ The training abroad is an essential, obligated part of the studies. ○ Explain why the student chooses for the Netherlands specifically. ○ The length of the training (e.g. the training should last 3 months). ○ Type of farm/company where the training will have to be realized (e.g. the training should be realized at a dairy farm, a flower nursery, or a and so on). This has to correspond with the educational specialty. ○ What the student needs to learn during the training.

	○ Goal of the training (e.g. the student needs to earn ... study credits by this training). • Preferably a learning, training or research plan
Non EU-recent graduate	• A copy of the diploma which says what you studied, the level of education (f.e. bachelor title) and when exactly the person graduated. If the official diploma is not in English or Dutch, it should be translated by a registered translator into English or Dutch. If the level of education is not described clearly on the diploma, check with us first. Mostly we can sort it out with the overview of educational systems. If not, the level of the diploma should be checked by the Dutch organization IDW for international credential evaluation. The document that they produce should also be sent in. More information on extra costs can be found on www.idw.nl

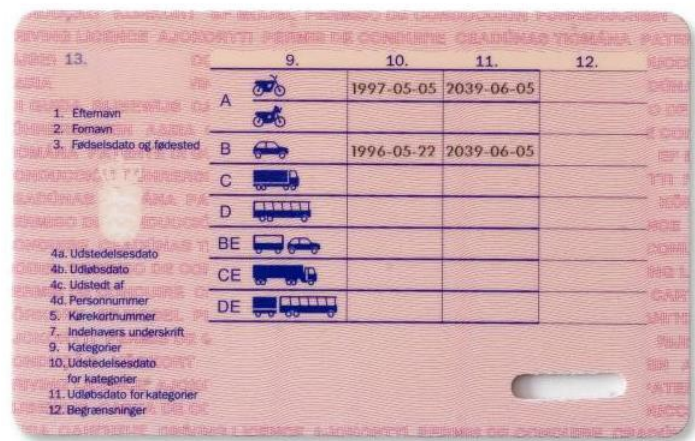
Indsæt farvebillede



Indsæt kopi af pas



Indsæt kopi af kørekort



Indsæt 2 anbefalinger

Indsæt uddannelsesbevis f.eks. grundforløbsbevis, hovedforløbsbevis eller faglærtbevis

Gråsten Landbrugsskole

Skolevejledning for Landmand, husdyr

Skoleperiode: D2
Periode: 02.02.2015 - 29.05.2015
Cpr. nr.: _____

Bedømmelsen i forbindelse med de enkelte skole- og praktikperioder har til formål at konstatere elevens standpunkt og på den baggrund vejlede således, at der er mulighed for at rette på eventuel manglende viden og færdigheder inden næste skoleophold.
Elevens har afsluttet ovennævnte skoleperiode og har opnået følgende resultat:

Fag	Standpunktskarakterer				Eksamenskarakterer			
	Mdt.	Skr.	Pra.	Andet	Mdt.	Skr.	Pra.	Andet
Grundfag								
Naturfag F				10				10
Sundhed				10				
Område- og specialefag								
Fagengelsk/internationalisering 1, begynder				BE ¹⁾				
Sprøjte teknik (delprøve 1 og 4), begynder				BE ¹⁾				
Teknikfag, begynder				7				
Dyrehold A specialproduktioner, rutineret				12				
Grundlæggende økonomi, trin 1, begynder				BE ¹⁾				
Husdyr (landbrug), rutineret				12				
Plantedyrkning (landbrug), rutineret				10				
Valgfri supplerende undervisning								
Dyrehold B Andre produktionsdyr, rutineret				7				
sprøjtecertifikat delprøve 1				BE ¹⁾				
sprøjtecertifikat delprøve 4				BE ¹⁾				

Gråsten Landbrugsskole
Fiskbækvej 15
6300 Gråsten

Gråsten, 29. maj 2015

Kåre Heide-Ottosen
forstander

Skr.= skriftlig-, Mdt.= mundtlig-, Pra.= praktisk karakter
¹⁾ Skala: Bestået / ikke bestået

Indsæt selvbiografi (på engelsk)

Selvbiografen skal være på ca. en A4 side, hvor du på engelsk fortæller om dig selv, din arbejdserfaringen inden for landbruget, din familie, fritidsinteresser, fremtidsplaner, hvorfor du gerne vil tage din praktik i Australien/hvad du vil opnå hermed (f.eks. at du vil være landmand i fremtiden/have din egen gård o.l.), dine styrker og svagheder osv. Det er vigtigt at du skriver hvorfor det er en fordel for dig at tage din praktik i udlandet - fx for at styrke din fremtidige karriere indenfor landbrugsfaget. Brevet bliver sendt med til din kommende værtsfamilie, når vi sender din ansøgning videre til Australien, og skal desuden også bruges til visum ansøgningen.

Indsæt CV - nedenstående eksempel kan bruges som skabelon

CONTACT INFORMATION

Name :

Address:

Telephone:

Cell Phone:

Email:

PERSONAL INFORMATION

Date of Birth:

Marital Status:

CAREER GOAL

Please explain in 1-2 sentences what your future career goals and plans are.

Example: Through my education as a skilled farmer I hope to get a through understanding of my speciality within Dairy cattle. I expect to become a front runner for usage of new innovative ways of production, and therefore I wish to take some of my trainee period overseas to get a different perspective.

EMPLOYMENT HISTORY

List in chronological order (beginning with your latest employment), include position details and dates. Please also include what skills you gained during your work experience.

Example:

March 2006- April 2009: Travel to Farm

Student position at Travel to Farm, working 15 hours a week. Travel to farm is a non-profit organization, servicing Danish agricultural trainees who wish to go abroad during their education. I have been in charge of the administration of trainees and updating the webpage. During my time at Travel to Farm I have gained skills within administration and servicing. Furthermore I have also gained knowledge within Danish agricultural council.

EDUCATION

Include dates and details of education, training, major courses and certification(start with your latest education)

September 2005- July 2008: Agricultural management

August 2003- July 2005: Skilled farmer

August 2003 - august 2004: Agricultural training at pig farm.

PROFESSIONAL QUALIFICATIONS

Courses: spraying certificate, first aid certificate.

Computer Skills: excellent user of Excel, powerpoint and word.

Language skills: Danish fluent in writing and speaking, English fluent in writing and speaking, Limited German.

EXTRACURRICULAR WORK

May 2008- present: active member of LU (agricultural youth organization)

January 2006- January 2007: volunteer worker for Red Barnet.

PERSONAL INTERESTS

PRIOR TRAVEL TO HOST COUNTRY (the country you wish to travel to)

Please write dates of entry/departure, if you have been in the country before.

HAVE YOU EVER BEEN DENIED TRAVEL TO HOST COUNTRY?

CRIMINAL RECORD

Have you ever been charged or convicted of a crime? If so, please explain

Indsæt straffeattest

RIGSPOLITIET



11. March 2016

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CRIMINAL RECORD CERTIFICATE

[REDACTED]

Danish person number: [REDACTED]

is not registered with any convictions in the Danish Criminal Records in accordance with Section 11 of the ministerial circular regarding the use of personal information recorded in the Danish Criminal Records Registry.

Jens Henrik Højbjerg
National Commissioner of Police

Issued in pursuance of Section 11 of the Danish Ministry of Justice Circular regarding the use of personal information recorded in the Danish Criminal Records (cf. the following page).

Bestillings ID: 948656

POLITI

Indsæt link til YouTube video

(Her kan du indsætte link til din YouTube video. Vi anbefaler dig at lave en YouTube video, da dette vil give dig en fordel i ansøgningsprocessen. Når du ligger din video på YouTube kan du gøre den privat, så kun personer med linket kan se videoen. Tjek gerne inden du vedhæfter linket, at det virker.)