

Ansøgning Equipepeople Irland

Din ansøgning er vigtig!

Din ansøgning bliver brugt til at finde den bedst mulige placering til dig. Alt hvad du skriver, vil blive sendt ud til potentielle værter, derfor er det vigtigt at du er ærlig hele vejen igennem ansøgningen. Du skal hele tiden have fokus på, at din ansøgning skal give det bedste indtryk overfor en mulig vært.

Derfor - **gør dig umage!**

Hvad er en god ansøgning?

1. Ansøgningen skal være sandfærdig. Lad vær med at overdriv eller underdriv dine færdigheder og erfaringer.
2. Din selvbiografi (personal description) skal fylde ca. en A4-side. Fortæl om dig selv, din baggrund, og hvad du gerne vil opnå ved at tage et udlandsophold.
3. Billedet kommer forrest på din ansøgning. Brug derfor et ordentligt billede, hvor du ser professionel ud og smiler.
4. Lav gerne en video, hvor du fortæller om dig selv, din baggrund og hvorfor du gerne vil til udlandet. Den kan uploades på YouTube privat, så det kun er personer med et link til den, der kan se den.

Har du nogle spørgsmål til udfyldelse er du altid velkommen til at kontakte os!

For at sikre at din ansøgning er komplet, kan du bruge denne tjekliste:

- Udfyldt Travel to Farm tilmeldingsblanket
- Underskrevet samtykke
- Udfyldt Equipepeople Irland ansøgningskema
- Medical erklæring udfyldt af egen læge
- En bekræftelse fra din skole på at et ophold i Irland vil være givtigt for din uddannelse
- Farvebillede
- Kopi af pas
- Kopi af kørekort
- 2 anbefalinger
- Uddannelsesbevis
- Selvbiografi (personal description) på engelsk
- CV på engelsk
- Straffeattest
- Link til YouTube video

Travel to Farm tilmeldingsblanket

1. Valg af land:			
2. Personlige oplysninger			
Fulde navn:		Adresse og postnummer:	
Telefonnummer:		E-mail:	
Køn (mand/kvinde)		Status (single/kæreste/gift)	
Studerende <input type="checkbox"/> Navn på skole _____ Hvilket skoleforløb er du på? Er opholdet en del af praktikperioden på din uddannelse? Ja Nej			
Faglært <input type="checkbox"/> Stilling _____ Hvilken skole har du taget din uddannelse på?		Andet _____	
Kontaktoplysninger på pårørende ved nødstilfælde (navn, adresse, telefonnummer.)			
3. Rejsedatoer			
Hvor lang tid vil du gerne være afsted (antal måneder)?		Start på ophold (dato):	
4. Placeringsønsker Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
LANDMAND Planteavl Søer Malkekvæg Heste <input type="checkbox"/> Slagtesvin Får <input type="checkbox"/> Kødkvæg <input type="checkbox"/> Andet _____	GARTNER Drivhus/væksthus <input type="checkbox"/> Anlægsgartner <input type="checkbox"/> Havecenter/ planteskole <input type="checkbox"/> Blomster/ løgproduktion <input type="checkbox"/> Grøntsager Andet _____	HÅNDVÆRKER Smed Tømre Jord/beton Andet _____ AUPAIR Kun i hus 50/50 hus/udendørs Andet _____	HOSPITALITY/TURISME Hotel på landet Feriegård/bondegårdsferie Restaurant/cafeteria Familiedrevet hotel Kombineret landbrug og turisme Andet _____
Hvis du selv har fundet en placering i udlandet, skriv venligst navn, adresse, telefon og mail på din kommende vært:			
T-shirt størrelse: S <input type="checkbox"/> M <input type="checkbox"/> L XL XXL <input type="checkbox"/> Er du medlem af LandboUngdom? _____			
5. Erklæring			
Jeg erklærer hermed at jeg er indforstået med følgende:			
<ul style="list-style-type: none"> - Jeg skal købe en rejseforsikring til min rejse (arrangeret af Travel to Farm eller af den ansvarlige partner i praktiklandet). - Jeg vil informere Travel to Farm og værtsfamilien, hvis der sker nogle ændringer i mine rejseplaner, eller programlængde. - Jeg vil ikke skifte værtfamilie uden at konsultere partnerorganisationen eller Travel to Farm. Gør jeg dette vil jeg blive ekskluderet fra programmet og vil ikke få penge tilbage. - Jeg vil være en god ambassadør for Danmark og følge de instrukser som Travel to Farm har givet mig. - Jeg vil betale alle fakturaer sendt fra Travel to Farm (servicegebyr, flybillet, forsikring o. lign.) - Annulleringsreglerne jf. www.t2f.dk 			

Dato _____

Underskrift _____

SAMTYKKE



Samtykke mellem Travel to Farm og _____

navn

Jeg giver hermed samtykke til at:

- 1) Travel to Farm kontakter mine referencer jf. de medsendte udtalelser
- 2) Travel to Farm kontakter min studievejleder, hvis jeg er under uddannelse
- 3) Travel to Farm må behandle mine helbredsoplysninger i forbindelse med de lande hvor det kræves samt i forbindelse med visumansøgninger
- 4) Travel to Farm videresender min ansøgning til den partner i det land jeg gerne vil til (3. part)

(sæt kryds)

Norge	
Holland	
Irland	
Tyskland	
Frankrig	
Schweiz	
Island	
Australien	
Canada	
New Zealand	
USA	
Japan	

**Vi skal gøre opmærksom på at lande uden for EU anses som værende 'ikke data sikre' i forhold til EU standarder.*

- 5) Travel to Farm opbevarer min ansøgning, samtykke og bekræftelser i op til 5 år fra vi har modtaget din ansøgning jf. retslig forpligtelse om opbevaring af oplysninger.
- 6) Travel to Farm opbevarer ubegrænset mine personlige oplysninger (navn, adresse, email, telefonnummer, uddannelse, land du er rejst til, periode du har været af sted samt evt. skole du kommer fra) i deres database.
 - a. Det gør de så de kan tilbyde rabat ved bestilling af ny rejse, udstede certifikater og med mit samtykke invitere mig til årlige arrangementer.
 - b. Og til interne statistisk formål
- 7) Travel to Farm udleverer mit navn og kontaktinfo til andre rejsende i samme periode
- 8) Travel to Farm videregiver mine personlige oplysninger (navn, adresse, CPR-nummer, rejsedestination, uddannelse og kontonummer) samt uddannelsesbevis og flybilletter til fonde, hvis der søges legater.

Fulde navn

Dato

*Et samtykke er ikke for evigt. Ønsker du trække dit samtykke tilbage, så du sende os en mail på t2f@t2f.dk
OBS: Tilbagekalder du dit samtykke kan det have den konsekvens, at du ikke kan komme afsted og at betalte beløb ikke tilbagebetales.*



Work Experience Programme Application Form – Long Term

Please attach
your passport
photograph

Name of applicant: _____

Partner organisation: _____

Nationality: _____ Date of birth: _____

Address: _____

Telephone: _____ Mobile: _____

Email: _____

Driving Licence? Yes No If yes since when _____

Do you smoke? Yes No

Do you have any medical conditions / allergies? Yes No

If yes please give details: _____

Do you have any dietary requirements? E.g. vegetarian, coeliac? Yes No

What type of placement are you applying for? Please give 2 choices from the following:

DAIRY FARM MIXED FARM HORSES AGRI TOURISM* AGRI HOME LANDSCAPING*

*Agri-tourism placements are seasonal (May/ June – Sept) and available to Female applicants only

*Landscaping placements are limited

Minimum placement is 12 weeks, maximum placement is 12 months

1st choice _____

2nd choice _____

Start date: _____ **Finish date:** _____

Height: _____ cm

Weight: _____ kg

Height & weight are required for a horse placement, photos of you riding / jumping and/or handling horses will also be required



Please answer the following questions to help your host family understand your reasons for wanting to join their family.

Does your family live on a farm? Describe it and the work you do on it.

What are your career plans and how can this programme help you to achieve these aims?

What is your ideal placement? We will not be able to find your ideal placement but we will try to find one as close as possible.

What do you hope to learn in Ireland?

Do you have friends in Ireland? If yes, where?



Emergency Contact Information

STUDENT NAME: _____

Please provide the names and contact information of two people we can contact in the event of a crisis or severe illness

Emergency contact 1

Name:	_____
Telephone number:	_____
Mobile number:	_____
Relationship to you:	_____
Address:	_____

Email:	_____

Emergency contact 2

Name:	_____
Telephone number:	_____
Mobile number:	_____
Relationship to you:	_____
Address:	_____

Email:	_____



Terms and Conditions

1. I declare that I am not suffering from any illness or disability apart from those listed on my application.
2. I understand that by coming on the Work Experience programme organised by Equipeople, I am not an employee but rather an extra pair of hands for my host family. Therefore I am not receiving a wage but pocket money, accommodation and meals with the family in return for my help.
3. I understand that the Equipeople Work Experience programme is not an employee programme but a cultural exchange programme and that my motivation in coming to Ireland is not to earn money but rather to see another country, improve my English skills, learn about Irish farming methods and to live as part of an Irish farming family.
4. I agree to treat my host family and their property with respect and by living in my host family's property; I agree to behave in a reasonable manner. I further understand that if the host family do not feel that I am the right student for them that they can ask me to leave at any time.
5. I understand that if for any reason I feel that my placement is not the correct placement for me, I should contact Equipeople who will endeavour to sort the problem out or find me a new placement. I also understand that it is not always possible for them to find me a placement within my first choice of placement and I may be offered a different type of placement.
6. I understand and accept that whilst Equipeople will have taken every care to place me with a suitable family, it accepts no responsibility whatsoever for any outcome at all arising from my choice to participate in the Equipeople Work Experience Programme or arising from the actions of my host family, the partner organisation / school in my home country or Equipeople itself.
7. I agree that any photos of me or letters from me to my host family, partner organisation in my home country or Equipeople may be used for promotional or marketing purposes including websites and brochures.
8. I understand that I may be dismissed from the Equipeople Work Experienced programme at any time for participating in illegal drug taking, drunken behaviour, endangering myself or any other person, committing a crime or any other behaviour deemed to be unacceptable by the director of Equipeople. In this event, I understand that all fees paid by me will be non – refundable.
9. I agree that any fees charged by Equipeople will be paid in full prior to my arrival in Ireland.
10. I agree that I will be charged a cancellation fee if a placement is offered to me and I then choose to cancel from the programme. No cancellation fee will be incurred if I cancel before a placement has been offered.

I declare that I have read and understood the Terms and Conditions listed above, and that I will comply with them accordingly. I declare that all information given in this entire application is accurate and complete.

Applicant's signature _____ **Date** _____

I declare that that my son/daughter may participate in the Equipeople Work Experience Programme and I understand that Equipeople takes no responsibility whatsoever for any accidents or consequences of my son/daughter's participation in the programme.

Parent/Guardian signature (if applicant is under 18 years of age) _____



PERSONAL DATA CONSENT FORM - STUDENT

To comply with the General Data Protection Regulation (GDPR) 2016, Equipeople Ltd hereby seek your express consent to use Personal Data relating to you, the student, for the reasons set out below.

For students below the age of 18 years, the Company shall make reasonable effort to verify in such cases that consent is given or authorised by the holder of parental responsibility over the student.

In this form the term 'Personal Data' means, for the purposes of the consent sought, photographic or video images of, and/or information relating to, the student named below including name, age, contact information, qualifications, academic achievements, agriculture experience.

Please confirm, by ticking the boxes, that you consent:

1. To allow your personal data as contained in the application form to be presented to host family/families by electronic and/or hard copy
2. To allow your contact details to be added to the student information pack provided to all students on entering the country
3. To our holding of your personal data to assist us in performing obligations in connection with our provision of the services requested by you

Whilst we respect your right to withdraw your consent, please note that depending on the nature and scope of such a request, we may not be in a position to provide or to continue to provide our services to you.

Student Signature _____ Date _____

Parent / Guardian signature if under 18 _____

To withdraw your consent or to request information on the personal data we hold on you, please email info@equipeopleworkexperience.com or phone the office on +353 (0) 57 864 3195.



Parental Consent

Your parents must complete and sign this form if you are under 18 years old

Student name _____

I understand that there is some risk involved with my son or daughter being placed on a farm. I confirm that I have insurance in place that will cover my son / daughter while they are in Ireland. I further confirm that I will not hold Equipeople Ltd, or my son or daughter's host family responsible for any accidents or incidents whatsoever that may arise during my son or daughter's time in Ireland or as a consequence of my son / daughter's participation in the programme.

As my son or daughter is a minor, I further agree to their application details being forwarded to any potential host family for their consideration in regard to my son or daughter's suitability as a work experience student on that farm. I understand that once the host farmer has made a decision regarding my son or daughter's suitability, those application details will be destroyed in a responsible manner.

Free time.

I agree that my son / daughter who is a minor during their time in Ireland, is permitted to:

(please circle your answer)

Stay in accommodation away from their host family before their flight home **Y / N**

Remain in the airport overnight before their flight home **Y / N**

Travel away from their host family during their placement for sightseeing purposes **Y / N**

It is understood that Equipeople will help the student as necessary to reserve accommodation and find transport, but all responsibility for the student and any costs involved will be the sole responsibility of the student and his/her parent(s). I further understand that Equipeople takes no responsibility for my son / daughter during their free time.

Parent/Guardian signature: _____

Parent/Guardian name (printed): _____



Guidelines and Checklist

Please ensure that all forms are neatly and clearly completed. Remember your application and attachments are the first impression a host family will have of you.

Arrival and departure dates should be accurate, but also flexible.

Your application should be sent a minimum of 2 months prior to your requested start date.

Once a suitable placement has been secured for you, Equipeople will send you a Placement Advice. You are not obliged to accept our offer however we will require a justified reason in order to find a more suitable placement for you.

Please note that we charge a placement fee of €380. All fees must be paid before your arrival in Ireland. A cancellation fee of €150 will be charged if you cancel your application after a placement has been found.

To ensure that your application is complete, please use this checklist.

- Application Form completed (Typed or written neatly in black pen)
- Terms & Conditions signed
- Personal Data Consent Form signed
- Emergency Contacts Form completed
- Parental Consent Form completed and signed (if applicable)
- Curriculum Vitae
- Clearly written or typed Motivation Letter*. Remember to include any relevant information for the type of placement you are applying for such as previous work experience, what you are studying, your home farm etc.
*Motivation Letter - explain your reasons for coming to Ireland, what you are hoping to achieve, some information about yourself, your family, your interests, your experiences in your area of interest for your placement, your education, your hobbies and anything that will help to know you as a person
- Passport photo attached
- A letter from your school/college/university confirming a period of work experience is a requirement or beneficial to your course of study
- Medical report
- Police check (preferable but not mandatory)
- At least one reference letter, from someone who is not a family member and has known you for a minimum of 6 months
- Any relevant photographs, for example photographs of you riding, working with dairy cows, driving tractors/machinery

Address: Equipeople Limited, Garryhinch, Portarlinton, Co. Laois, Ireland

Telephone: +353 (0) 57 8643195 **Email:** info@equipeopleworkexperience.com

Website: www.equipeopleworkexperience.com

If you have any questions about your application, please don't hesitate to contact us or the partner organisation in your home country.

Medical certificate (to be completed by a Medical Doctor)

As a Working guest the applicant will be living with a family in a foreign country. It is therefore important that we are advised of any physical or mental health problems that may have a bearing on the applicant's ability to participate.

General state of health: Excellent Good Poor

How long have you known the applicant? _____

Is the applicant currently taking any medication? Please specify:

Does the applicant have any infectious disease or suffer from any chronic illness?

Has the applicant ever received treatment for nervous or emotional problems?

I hereby confirm that (please add the applicant's name) _____
appears to be in good physical and mental health that allows him/her to work in a foreign country.

Date, Location

Doctor's signature and stamp

Indsæt bekræftelse fra din skole

(I forbindelse med din ansøgning til Irland, skal vi bruge en bekræftelse fra din skole, der siger at opholdet i Irland vil være givtigt for din uddannelse. Du kan få denne bekræftelse fra din studievejleder.)

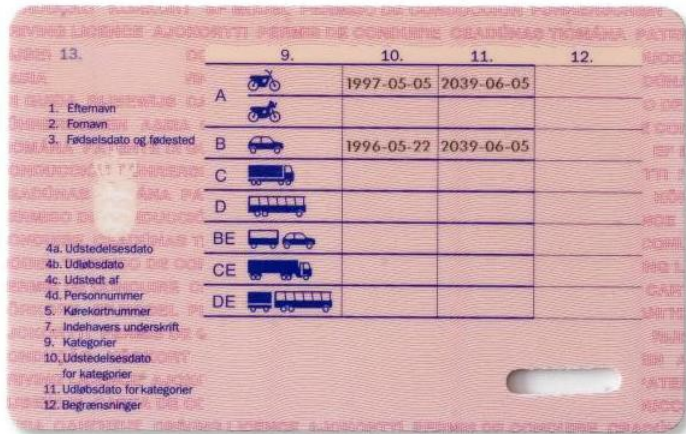
Indsæt farvebillede



Indsæt kopi af pas



Indsæt kopi af kørekort



Indsæt 2 anbefalinger

Indsæt uddannelsesbevis f.eks. grundforløbsbevis, hovedforløbsbevis eller faglærtbevis

Gråsten Landbrugsskole

Skolevejledning for Landmand, husdyr

Skoleperiode: D2
Periode: 02.02.2015 - 29.05.2015
Cpr. nr.: _____

Bedømmelsen i forbindelse med de enkelte skole- og praktikperioder har til formål at konstatere elevens standpunkt og på den baggrund vejlede således, at der er mulighed for at rette på eventuel manglende viden og færdigheder inden næste skoleophold.
Elevens har afsluttet ovennævnte skoleperiode og har opnået følgende resultat:

Fag	Standpunktskarakterer				Eksamenskarakterer			
	Mdt.	Skr.	Pra.	Andet	Mdt.	Skr.	Pra.	Andet
Grundfag								
Naturfag F				10				10
Sundhed				10				
Område- og specialefag								
Fagengelsk/internationalisering 1, begynder				BE ¹⁾				
Sprøjteteknik (delprøve 1 og 4), begynder				BE ¹⁾				
Teknikfag, begynder				7				
Dyrehold A specialproduktioner, rutineret				12				
Grundlæggende økonomi, trin 1, begynder				BE ¹⁾				
Husdyr (landbrug), rutineret				12				
Plantedyrkning (landbrug), rutineret				10				
Valgfri supplerende undervisning								
Dyrehold B Andre produktionsdyr, rutineret				7				
sprøjtetecertifikat delprøve 1				BE ¹⁾				
sprøjtetecertifikat delprøve 4				BE ¹⁾				

Gråsten Landbrugsskole
Fiskbækvej 15
6300 Gråsten

Gråsten, 29. maj 2015

Kåre Heide-Ottosen
forstander

Skr.= skriftlig-, Mdt.= mundtlig-, Pra.= praktisk karakter
¹⁾ Skala: Bestået / ikke bestået

Indsæt selvbiografi (på engelsk)

Selvbiografen skal være på ca. en A4 side, hvor du på engelsk fortæller om dig selv, din arbejds erfaringen inden for landbruget, din familie, fritidsinteresser, fremtidsplaner, hvorfor du gerne vil tage din praktik i Australien/hvad du vil opnå hermed (f.eks. at du vil være landmand i fremtiden/have din egen gård o.l.), dine styrker og svagheder osv. Det er vigtigt at du skriver hvorfor det er en fordel for dig at tage din praktik i udlandet - fx for at styrke din fremtidige karriere indenfor landbrugsfaget. Brevet bliver sendt med til din kommende værtsfamilie, når vi sender din ansøgning videre til Australien, og skal desuden også bruges til visum ansøgningen.

Indsæt CV - nedenstående eksempel kan bruges som skabelon

CONTACT INFORMATION

Name :
Address:
Telephone:
Cell Phone:
Email:

PERSONAL INFORMATION

Date of Birth:
Marital Status:

CAREER GOAL

Please explain in 1-2 sentences what your future career goals and plans are.

Example: Through my education as a skilled farmer I hope to get a through understanding of my speciality within Dairy cattle. I expect to become a front runner for usage of new innovative ways of production, and therefore I wish to take some of my trainee period overseas to get a different perspective.

EMPLOYMENT HISTORY

List in chronological order (beginning with your latest employment), include position details and dates. Please also include what skills you gained during your work experience.

Example:
March 2006- April 2009: Travel to Farm

Student position at Travel to Farm, working 15 hours a week. Travel to farm is a non-profit organization, servicing Danish agricultural trainees who wish to go abroad during their education. I have been in charge of the administration of trainees and updating the webpage. During my time at Travel to Farm I have gained skills within administration and servicing. Furthermore I have also gained knowledge within Danish agricultural council.

EDUCATION

Include dates and details of education, training, major courses and certification(start with your latest education)

September 2005- July 2008: Agricultural management
August 2003- July 2005: Skilled farmer
August 2003 - august 2004: Agricultural training at pig farm.

PROFESSIONAL QUALIFICATIONS

Courses: spraying certificate, first aid certificate.
Computer Skills: excellent user of Exel, powerpoint and word.

Language skills: Danish fluent in writing and speaking, English fluent in writing and speaking, Limited German.

EXTRACURRICULAR WORK

May 2008- present: active member of LU (agricultural youth organization)
January 2006- January 2007: volunteer worker for Red Barnet.

PERSONAL INTERESTS

PRIOR TRAVEL TO HOST COUNTRY (the country you wish to travel to)

Please write dates of entry/departure, if you have been in the country before.

HAVE YOU EVER BEEN DENIED TRAVEL TO HOST COUNTRY?

CRIMINAL RECORD

Have you ever been charged or convicted of a crime? If so, please explain

Indsæt straffeattest

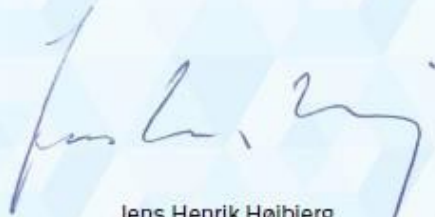
RIGSPOLITIET

11. March 2016
page 1 of 2

CRIMINAL RECORD CERTIFICATE

Danish person number: [REDACTED]

is not registered with any convictions in the Danish Criminal Records in accordance with Section 11 of the ministerial circular regarding the use of personal information recorded in the Danish Criminal Records Registry.



Jens Henrik Højbjerg
National Commissioner of Police

Issued in pursuance of Section 11 of the Danish Ministry of Justice Circular regarding the use of personal information recorded in the Danish Criminal Records (cf. the following page).

Bestillings ID: 948656

POLITI 

Indsæt link til YouTube video

(Her kan du indsætte link til din YouTube video. Vi anbefaler dig at lave en YouTube video, da dette vil give dig en fordel i ansøgningsprocessen. Når du ligger din video på YouTube kan du gøre den privat, så kun personer med linket kan se videoen. Tjek gerne inden du vedhæfter linket, at det virker.)