

# Ansøgning RENZ New Zealand

## Din ansøgning er vigtig!

Din ansøgning bliver brugt til at finde den bedst mulige placering til dig. Alt hvad du skriver, vil blive sendt ud til potentielle værter, derfor er det vigtigt at du er ærlig hele vejen igennem ansøgningen. Du skal hele tiden have fokus på, at din ansøgning skal give det bedste indtryk overfor en mulig vært.

Derfor - **gør dig umage!**

## Hvad er en god ansøgning?

1. Ansøgningen skal være sandfærdig. Lad vær med at overdriv eller underdriv dine færdigheder og erfaringer.
2. Din selvbiografi (personal description) skal fylde ca. en A4-side. Fortæl om dig selv, din baggrund, og hvad du gerne vil opnå ved at tage et udlandsophold.
3. Billedet kommer forrest på din ansøgning. Brug derfor et ordentligt billede, hvor du ser professionel ud og smiler.
4. Lav gerne en video, hvor du fortæller om dig selv, din baggrund og hvorfor du gerne vil til udlandet. Den kan uploades på YouTube privat, så det kun er personer med et link til den, der kan se den.

Har du nogle spørgsmål til udfyldelse er du altid velkommen til at kontakte os!

## For at sikre at din ansøgning er komplet, kan du bruge denne tjekliste:

- Udfyldt Travel to Farm tilmeldingsblanket
- Underskrevet samtykke
- Udfyldt RENZ New Zealand ansøgningskema
- Farvebillede
- Kopi af pas
- Kopi af kørekort
- 2 anbefalinger
- Uddannelsesbevis
- Selvbiografi (personal description) på engelsk
- CV på engelsk
- Straffeattest
- Link til YouTube video

# Travel to Farm tilmeldingsblanket

<b>1. Valg af land:</b>			
<b>2. Personlige oplysninger</b>			
Fulde navn:		Adresse og postnummer:	
Telefonnummer:		E-mail:	
Køn (mand/kvinde)		Status (single/kæreste/gift)	
Studerende <input type="checkbox"/> Navn på skole _____ Hvilket skoleforløb er du på? Er opholdet en del af praktikperioden på din uddannelse?      Ja                                      Nej			
Faglært <input type="checkbox"/> Stilling _____ Hvilken skole har du taget din uddannelse på? _____		Andet _____	
Kontaktoplysninger på pårørende ved nødstilfælde (navn, adresse, telefonnummer.)			
<b>3. Rejsedatoer</b>			
Hvor lang tid vil du gerne være afsted (antal måneder)?		Start på ophold (dato):	
<b>4. Placeringsønsker</b> Arbejdsområde du er interesseret i (skriv hvad du er mest interesseret i: 1-2-3. prioritet):			
<b>LANDMAND</b> Planteavl Søer Malkekvæg Heste <input type="checkbox"/> Slagtesvin Får <input type="checkbox"/> Kødkvæg <input type="checkbox"/> Andet _____	<b>GARTNER</b> Drivhus/væksthus <input type="checkbox"/> Anlægsgartner <input type="checkbox"/> Havecenter/ planteskole <input type="checkbox"/> Blomster/ løgproduktion <input type="checkbox"/> Grøntsager Andet _____	<b>HÅNDVÆRKER</b> Smed Tømre Jord/beton Andet _____ <b>AUPAIR</b> Kun i hus 50/50 hus/udendørs Andet _____	<b>HOSPITALITY/TURISME</b> Hotel på landet Feriegård/bondegårdsferie Restaurant/cafeteria Familiedrevet hotel Kombineret landbrug og turisme Andet _____
Hvis du selv har fundet en placering i udlandet, skriv venligst navn, adresse, telefon og mail på din kommende vært:			
T-shirt størrelse: S <input type="checkbox"/> M <input type="checkbox"/> L      XL      XXL <input type="checkbox"/> Er du medlem af LandboUngdom? _____			
<b>5. Erklæring</b>			
<b>Jeg erklærer hermed at jeg er indforstået med følgende:</b>			
<ul style="list-style-type: none"> <li>- Jeg skal købe en rejseforsikring til min rejse (arrangeret af Travel to Farm eller af den ansvarlige partner i praktiklandet).</li> <li>- Jeg vil informere Travel to Farm og værtsfamilien, hvis der sker nogle ændringer i mine rejseplaner, eller programlængde.</li> <li>- Jeg vil ikke skifte værtfamilie uden at konsultere partnerorganisationen eller Travel to Farm. Gør jeg dette vil jeg blive ekskluderet fra programmet og vil ikke få penge tilbage.</li> <li>- Jeg vil være en god ambassadør for Danmark og følge de instrukser som Travel to Farm har givet mig.</li> <li>- Jeg vil betale alle fakturaer sendt fra Travel to Farm (servicegebyr, flybillet, forsikring o. lign.)</li> <li>- Annulleringsreglerne jf. <a href="http://www.t2f.dk">www.t2f.dk</a></li> </ul>			

Dato \_\_\_\_\_

Underskrift \_\_\_\_\_

# SAMTYKKE



Samtykke mellem Travel to Farm og \_\_\_\_\_

navn

Jeg giver hermed samtykke til at:

- 1) Travel to Farm kontakter mine referencer jf. de medsendte udtalelser
- 2) Travel to Farm kontakter min studievejleder, hvis jeg er under uddannelse
- 3) Travel to Farm må behandle mine helbredsoplysninger i forbindelse med de lande hvor det kræves samt i forbindelse med visumansøgninger
- 4) Travel to Farm videresender min ansøgning til den partner i det land jeg gerne vil til (3. part)

(sæt kryds)

Norge	
Holland	
Irland	
Tyskland	
Frankrig	
Schweiz	
Island	
Australien	
Canada	
New Zealand	
USA	
Japan	

*\*Vi skal gøre opmærksom på at lande uden for EU anses som værende 'ikke data sikre' i forhold til EU standarder.*

- 5) Travel to Farm opbevarer min ansøgning, samtykke og bekræftelser i op til 5 år fra vi har modtaget din ansøgning jf. retslig forpligtelse om opbevaring af oplysninger.
- 6) Travel to Farm opbevarer ubegrænset mine personlige oplysninger (navn, adresse, email, telefonnummer, uddannelse, land du er rejst til, periode du har været af sted samt evt. skole du kommer fra) i deres database.
  - a. Det gør de så de kan tilbyde rabat ved bestilling af ny rejse, udstede certifikater og med mit samtykke invitere mig til årlige arrangementer.
  - b. Og til interne statistisk formål
- 7) Travel to Farm udleverer mit navn og kontaktinfo til andre rejsende i samme periode
- 8) Travel to Farm videregiver mine personlige oplysninger (navn, adresse, CPR-nummer, rejsedestination, uddannelse og kontonummer) samt uddannelsesbevis og flybilletter til fonde, hvis der søges legater.

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**Fulde navn**

**Dato**

*Et samtykke er ikke for evigt. Ønsker du trække dit samtykke tilbage, så du sende os en mail på [t2f@t2f.dk](mailto:t2f@t2f.dk)  
OBS: Tilbagekalder du dit samtykke kan det have den konsekvens, at du ikke kan komme afsted og at betalte beløb ikke tilbagebetales.*



# Application Form - Rural Work Adventure in New Zealand

## Section A - Personal Information

Surname (family name): \_\_\_\_\_ First Name/s: \_\_\_\_\_

Male  Female  Married  Single  In a Relationship  Birth Date \_\_\_\_\_

(D/M/Y): \_\_\_\_\_ Country: \_\_\_\_\_

Present Occupation: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Ability in spoken English: Excellent  Very Good  Satisfactory  Fair  Poor

Ability in understanding English: Excellent  Very Good  Satisfactory  Fair  Poor

Do you have a valid Drivers Licence? Yes  No

Car  Motorcycle  Commercial truck/Heavy Vehicle  Other (specify)

Do You Smoke? Yes  No  Do you drink alcohol? Often  Moderately  No

## Section B - Contact Details

### Passport Details

Passport no: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Place of issue. City: \_\_\_\_\_ Country: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone : \_\_\_\_\_ Email: \_\_\_\_\_

Taxation Identification Number: \_\_\_\_\_

In case of accident or emergency, please contact

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you suffer from any physical, medical or mental disabilities (ie ear or eye trouble, back pain, allergies, eating disorders, depression etc)?

Yes

No

If yes please explain:

Do you need medication for any reason?

Yes

No

If yes, what it is called?

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## Section C - Programme Information

Please tick the type of placement you prefer:

Agriculture

Horticulture

Oenology

Equine

Agri-home

Other (please specify):

Approx Length of placement requested (Months):

Preferred start date:

Preferred end date:

Are these dates flexible? Yes

No  - please explain:

Note: due to seasonal availability of work you may have to be flexible.

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## Section D - Experience and Qualifications

Have you at least one year's practical experience in the placement you requested?

Yes

No

During the last 12 months, have you (tick appropriate boxes):

Worked full time (30 hrs or more per week)

Worked part time

Attended university/technical college

Undertaken practical training (eg apprenticeship)

Combined study with part time work

Other (please explain)

Do your parents/family work or live on a farm or agricultural-based business?

Yes

No

If yes, give brief description:

Previous International or Domestic Exchange Experience (if applicable):

Type of exchange and country:

Length of exchange:

Other comments that may be relevant:

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## Section E - Programme Details

### AGRICULTURE

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Complete this section if you marked agriculture or agri-home as your choice.

Note: Dairy placements generally commence from mid-July. Any other agricultural placements commence approximately October. There are occasionally vacancies at other times of the year.

Type of placement preferred: (rank 1 being first choice, 2 being second choice, etc. )

Dairy	0	Beef	0	Field crops/machinery	0	Sheep	0
Mixed farming (crops + animals)	0	Agri-home	0				
Other Agriculture (specify)	0						

Your practical work experience in the area you request:

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Length of experience:

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Type of work:

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List any technical, training or university qualifications relevant to your programme choice.

Other qualifications or practical skills that should be considered when finding a placement:

List specific machinery & equipment you have operated that relates to your choice:

Note: In your autobiography please go into more detail about your experience in your chosen category.

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## Section F - Autobiography & References

Please enclose a one-page autobiography written by yourself which should include details about your experience, personal details and background, family background, special customs and beliefs, hobbies, sporting beliefs, weaknesses, likes and dislikes, plans for the future, and expectations from the programme.

If you have a curriculum vitae, you may also include this with your application.

Please enclose two letters of reference from non-relatives that have known you for more than two years. Letters should include information about your work habits, communication and social skills etc. RENZ prefers letters from past employers.

Please include a photograph with your application.

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## Conditions of acceptance into the RENZ Programme

By signing this declaration you agree to abide by the following conditions of the RENZ Programme.

- a) I will comply with all conditions of my work permit/visa.
- b) I will remain with my appointed host/employer for the duration of the programme unless exceptional circumstances preapproved by RENZ allow otherwise. Leaving my appointed host/employer without approval may result in immediate dismissal from the Programme.
- c) RENZ reserves the right to change or terminate placements at any time before or during the placement should it become necessary for any reason which includes, but is not limited to, such events as weather conditions affecting seasonal production, adverse business situations affecting a host's ability to employ staff, and/or personal circumstances beyond the control of RENZ.
- d) I will leave New Zealand on completion/termination of the Programme.
- e) I will hold a valid medical insurance policy approved by RENZ
- f) ) I will hold a valid return home (or onward from New Zealand) air ticket.
- g) Possession and/or use of drugs, other than those recommended or prescribed by a doctor, will result in dismissal from the programme.
- h) Abusive use of alcohol will result in dismissal from the programme.
- i) Sexual involvement with a person under 16 is a criminal offence and punishable by law, and will result in dismissal from the programme.

***This declaration must be completed, signed and dated by all RENZ applicants.***

*I hereby declare that I am not suffering from any disability or illness, apart from those specified and fully understand that a false statement will result in my dismissal from the programme.*

*I understand that if I am dismissed from the programme I will be required to leave New Zealand immediately, and return transportation will be my responsibility. I hereby assume all risk of illness, injury or death and release Rural Exchange New Zealand Ltd from all liability, actions, causes of actions, debts, claims and demands of every kind which may arise as a result of/or in connection with my participation in any activities arranged for me by Rural Exchange New Zealand Ltd. I agree that the foregoing obligation shall be binding on me personally, as well as my heirs, executors and administrators and all members of my family. My signature shall be deemed as consent to the above conditions. Further, I declare that I have read and understood the conditions listed above, and that I will comply with them accordingly. I declare that the information given in this application is accurate and truthful.*

Name of Applicant

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Signature of Applicant

Date

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Partner Organisation

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## Indsætfarvebillede





# Indsæt kopi af pas



# Indsæt kopi af kørekort



## **Indsæt 2 anbefalinger**

Den ene anbefaling bør være fra et arbejde med børn (det kan være alt fra børnepasning for dine naboer til praktik i en børnehave).

## **Indsæt uddannelsesbevis**

Fx karakterblad fra din senest afsluttede uddannelse - folkeskole, efterskole, gymnasiet, erhvervsuddannelse eller lignende.

## **Indsæt selvbiografi (på engelsk)**

Selvbiografen skal være på ca. en A4 side, hvor du på engelsk fortæller om dig selv, din arbejdserfaring, din familie, fritidsinteresser, fremtidsplaner, hvorfor du gerne vil være au pair i New Zealand/hvad du vil opnå hermed (f.eks. at du vil være pædagog i fremtiden/have din egen gård o.l.), dine styrker og svagheder osv. Det er vigtigt at du skriver hvorfor det er en fordel for dig at tage et ophold i udlandet - fx for at styrke din fremtidige karriere. Brevet bliver sendt med til din kommende værtsfamilie, når vi sender din ansøgning videre til vores partner i New Zealand.

## Indsæt CV - nedenstående eksempel kan bruges som skabelon

### **CONTACT INFORMATION**

Name :  
Address:  
Telephone:  
Cell Phone:  
Email:

### **PERSONAL INFORMATION**

Date of Birth:  
Marital Status:

### **CAREER GOAL**

*Please explain in 1-2 sentences what your future career goals and plans are.*

Example: Through my education as a skilled farmer I hope to get a thorough understanding of my speciality within Dairy cattle. I expect to become a front runner for usage of new innovative ways of production, and therefore I wish to take some of my trainee period overseas to get a different perspective.

### **EMPLOYMENT HISTORY**

*List in chronological order (beginning with your latest employment), include position details and dates. Please also include what skills you gained during your work experience.*

Example:  
March 2006- April 2009: Travel to Farm

Student position at Travel to Farm, working 15 hours a week. Travel to farm is a non-profit organization, servicing Danish agricultural trainees who wish to go abroad during their education. I have been in charge of the administration of trainees and updating the webpage. During my time at Travel to Farm I have gained skills within administration and servicing. Furthermore I have also gained knowledge within Danish agricultural council.

### **EDUCATION**

*Include dates and details of education, training, major courses and certification (start with your latest education)*

September 2005- July 2008: Agricultural management  
August 2003- July 2005: Skilled farmer  
August 2003 - august 2004: Agricultural training at pig farm.

### **PROFESSIONAL QUALIFICATIONS**

Courses: spraying certificate, first aid certificate.  
Computer Skills: excellent user of Exel, powerpoint and word.

Language skills: Danish fluent in writing and speaking, English fluent in writing and speaking, Limited German.

### **EXTRACURRICULAR WORK**

May 2008- present: active member of LU ( agricultural youth organization)  
January 2006- January 2007: volunteer worker for Red Barnet.

**PERSONAL INTERESTS**

**PRIOR TRAVEL TO HOST COUNTRY** (the country you wish to travel to)

*Please write dates of entry/departure, if you have been in the country before.*

**HAVE YOU EVER BEEN DENIED TRAVEL TO HOST COUNTRY?**

**CRIMINAL RECORD**

*Have you ever been charged or convicted of a crime? If so, please explain*



**CRIMINAL RECORD CERTIFICATE**

[REDACTED]

Danish person number: [REDACTED]

is not registered with any convictions in the Danish Criminal Records in accordance with Section 11 of the ministerial circular regarding the use of personal information recorded in the Danish Criminal Records Registry.

Jens Henrik Højbjerg  
National Commissioner of Police

Issued in pursuance of Section 11 of the Danish Ministry of Justice Circular regarding the use of personal information recorded in the Danish Criminal Records (cf. the following page).



## **Indsæt link til YouTube video**

(Her kan du indsætte link til din YouTube video. Vi anbefaler dig at lave en YouTube video, da dette vil give dig en fordel i ansøgningsprocessen. Når du ligger din video på YouTube kan du gøre den privat, så kun personer med linket kan se videoen. Tjek gerne inden du vedhæfter linket, at det virker.)